

Voyager Addendum For Existing Merchants (“Addendum”)

Existing BUYPASS Merchant Number: _____

Merchant ID: _____

Sales Rep. Name/Phone #: _____

Business Channel: _____

Client’s Business Information

Client’s Business Legal Name: _____

DBA Name : _____

First/Last Contact Name: _____ Title: _____

Business Phone: _____ Business Fax: _____

Business Email Address: _____

Voyager Annual Sales Volume: \$ _____

Voyager Average Ticket: \$ _____

Voyager Fees

Voyager Authorization Fees \$ _____

Voyager Sales Discount Rate _____%

Voyager Credit Discount Rate _____%

If you accept Voyager Cards, you agree to be bound by the Voyager rules. You also agree to be bound by all other provisions of the Merchant Processing Agreement (“Agreement”) and this Addendum which are applicable to Voyager.:

- You should check Fleet Cards for any printed restrictions at the point of sale.
- You shall establish a fair policy for the exchange and return of merchandise. You shall promptly submit credits to us for any returns that are to be credited to a Voyager Cardholder's account. Unless required by law, you shall not give any cash refunds to any Voyager Card holder in connection with a sale.
- The following information must be contained on the single page document constituting the Sales Draft or Credit Draft, as applicable, for Voyager transactions:
 - Cardholder’s account number in the manner required by applicable law and Card Organization Rules;
 - Clear imprint of the Card;

Voyager Addendum For Existing Merchants (“Addendum”) cont’d

- Cardholder’s signature;
 - Date of the transaction;
 - Amount of the transaction (including the approved currency of the sale);
 - Description of the goods and/or services involved in the transaction;
 - Description of your merchandise return and Credit/refund policy;
 - A valid authorization code;
 - Merchant’s Doing Business As (“D/B/A”) name and location (city and state required) and Merchant Account Number;
 - Time of transaction;
 - Type of fuel sold;
 - As permitted by the applicable POS device, odometer reading; and
 - For all cashier-assisted Sales Drafts and Credit Drafts processed manually using a card Imprinter if required, the identification number from the source credentials provided by Cardholder to valid Cardholder’s identity (e.g., Driver’s License number).
- If an increase in the number of Voyager transaction authorization calls from you not due to our or Voyager system outages in excess of 15% for a given month as compared to the previous month occurs, we may, in our discretion, deduct telephone charges, not to exceed \$.25 (25 cents) per call, for the increased calls, from your settlement of your Voyager transactions.
 - Settlement of Voyager transactions will generally occur by the fourth banking day after we process the applicable card transactions. We shall reimburse you for the dollar amount of sales submitted for a given day by you, reduced by the amount of Chargebacks, tax exemptions, discounts, credits, and the fees set forth pursuant to the Agreement and this Addendum. Neither we nor Voyager shall be required to reimburse you for sales submitted more than sixty (60) days from the date of purchase.
 - For daily transmission of sales data, you shall maintain true and complete records in connection with the information required to be provided pursuant to the Agreement and this Addendum for a period of not less than thirty-six (36) months from the date of the generation of the data. You may store records on electronic media. You are responsible for the expense of retaining sales data records and Sales Drafts.
 - In addition to other provisions in the Agreement related to Chargebacks, with respect to Voyager transactions, Chargebacks shall be made in accordance with any other Voyager rules. Notwithstanding termination or expiration of this paragraph or the Agreement, you shall remain liable for all outstanding Chargebacks on Voyager transactions.
 - In no event shall our cumulative liability to you for losses, claims, suits, controversies, breaches or damages for any cause whatsoever in connection with Voyager transactions exceed the lesser of \$10,000.00 or the Voyager transaction fees paid by you to us for the two months prior to the action giving rise to the claim.

Voyager Addendum For Existing Merchants (“Addendum”) cont’d

Notwithstanding anything in the Agreement or this Addendum to the contrary, our obligation to provide services to you relating to any Fleet Card will terminate automatically without penalty to us or the related Card Organization upon the earlier of (i) the termination or expiration of our agreement with such Card Organization, (ii) at least twenty (20) days prior written notice by us to you; (iii) your failure to comply with material terms relating to such Fleet Card transactions, or (iv) written notice, if a Card Organization discontinues its Card.

The terms of this Addendum shall supplement the terms of the Agreement. By signing below, you acknowledge that you have read, understand and agree to comply with the terms, rates and fees, as set forth in this Addendum. You also understand that the above rates and fees may be modified from time to time in accordance with your Agreement. Except as expressly set forth herein, the Agreement is hereby ratified in all respects and shall remain in full force and effect.

Client’s Business Principal: *(please sign below)*

X Signature _____ **Title:** _____

The party signing this Voyager Addendum must be the same party signing the Merchant Processing Application and Agreement.

Print Name of Signer: _____ **Date:** _____